

PICC Q&A Session Questions

12/16/22

1. Lara Zawacki

For the mentorship piece, who determines the time commitment? Who determines who is paired?

The mentorship question is part of the scored application. Each applicant will determine their own plan. The pairings will be done by PICC staff based on your response to whether you want to mentor a program offering a similar service; whether you are willing to mentor any type of organization; and which organizations are funded in Tier Three.

2. Monique Turner

I would assume that general questions such as statement of general services OR even defining the problem, could be the same statement if one is applying for PICC and a HUD grant, such as CDBG?

As the applicant, that decision is yours to make.

3. Karen Watkins

Can we ask for City support for overhead and/or management expenses associated with delivery of services?

As per page nine of the RFP, administrative expenses are capped at 10% of the grant award.

4. Sarah Johnson

Is it correct that the staff members providing mentorship cannot be included on the PICC grant for our agency to be reimbursed for their time?

The mentorship component is a "pay it forward" part of PICC. As experienced members of our non-profit community we hope you enjoy helping others and expanding a small part of the services available to Norfolk residents. It is not a funded activity.

5. Melissa Sutherland

In terms of mentorship, is there a minimum set of parameters that need to form the framework of the mentorship plan? (i.e., min quarterly meetings/monthly meetings, etc.)

As the applicant, that decision is yours to make.

6. Nichole Davis

In the RFP there are 3 program priorities and under each has bulleted items. Are these the areas and activities PICC is looking to fund? Or can You identify an area but apply for a service not specified?

As it states on page five of the RFP, "Priority consideration for PICC funding shall include, but is not limited to," the listed types of programming.

7. A question was raised about sources of Norfolk data. Melissa Southerland and Trish Obrien shared this site to get data and information.

Ghrconnects and diversitydatakids Melissa shared her email address: msutherland@ssseva.org

8. C. Waters

Can we provide service that has years of experience to a population we do not have 3 years of experience serving?

The length of service consideration addresses the type of services, not necessarily the population served.

9. C. Waters

If you plan on extending services to the homeless population are there additional requirements involving the Continuum of Care.

Yes. Please refer to the italicized section on page five paragraph "A" of the RFP

10. Karen Watkins

Does your role as a mentor need to be included in one of the 3 outcomes listed in the response?

No. Your outcomes should relate to the services you are looking to fund with a PICC grant.

11. Mike – shared:

Can I include my mentoring in my budget? No.

12. C Waters

If providing services under any priorities that extend to the homeless pop., does the application need to be accompanied by a letter of support from the CoC? Must we be active participants in the CoC efforts, even if not exclusive to priority 1?

Yes. Please see the answer to question nine.

13. Lara Zawacki

My organization serves all 757.

Tier One PICC funding is designed to serve only Norfolk residents.

14. Karen Watkins

Are you looking for documents for all paid staff?

The PICC application is only seeking the resumes from those staff members supporting the proposed PICC program.

15. Nichole Davis

Is there any cap on indirect cost rate? (With CDBG you can submit.... can you submit your indirect costs for PICC, is that an approved allowable expense?)

As per page nine of the RFP, administrative expenses are capped at 10% of the grant award.

16. Melissa Sutherland

When will applications come out for Tier 2 and Tier 3?

Mike answered 2-March and 3 – late spring/summer.....

17. Mike – shared:

Q & A attendees wishing to be added to the PICC mailing list should email Dana.Vaughan@Norfolk.gov.