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# HELP WANTED

## Site Ambassador for OpenNorfolk

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July 6th - late August

\$10/hr | 16 - 20 hrs/week

Site Ambassadors will be responsible for managing one of two sites throughout the week. One location is in Broad Creek and the other is in Norview. They will report to the Project Manager who is overseeing both sites. The Project Manager will be the point of contact for any on site issues/needs.

### Community Engagement:

- Keep counts on how many community members engage with the site each day.
- Survey community members.
- Monitor craft kits and sanitation materials and notify the Project Manager when low.

### Site Management:

- Setup and breakdown of the site with tables and chairs.
- Sanitize the site throughout the shift.
- This includes table tops, recreation equipment, and restrooms.

### Data Collection & Inventory:

- Make announcements through the on-site PA system.
- Engage with community members and share information about Open Norfolk Initiatives.

Applicants must be 18 years or older  
and must be able to lift 50 lbs.

email: [hillary@buildwithyard.com](mailto:hillary@buildwithyard.com)  
call: 513.658.5444

OpenNorfolk ensures nondiscrimination in all programs and activities in accordance with Title VI of the Civil Rights Act of 1964. If you need more information or special assistance for persons with disabilities or limited English proficiency, contact our office at (513) 658-5444.

