

**SOLE SOURCE AND EMERGENCY AUTHORIZATIONS
MARCH 2021**

Following is the list of sole source and emergency procurements that have been authorized by the Office of the Purchasing Agent.

Sole Source Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
3/8/2021	e-Builder	\$81,139.80	e-Builder Master License & Services Agreement Renewal
3/11/2021	Tax Management Associates	\$2,995.00	Cost Analysis Valuation Guide
3/25/2021	Environmental Systems Research Institute	\$95,000.00	Esri Enterprise Advantage Program Annual Subscription
3/25/2021	Environmental Systems Research Institute	\$547,500.00	Esri Small Municipal and County Government Enterprise Agreement Annual Subscription
3/25/2021	Karpel Solutions	\$50,750.00	Case Management System Maintenance & Hosting Fees
3/31/2021	MT Electronics	\$13,850.00	Underground Utility Location Equipment

Emergency Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
3/1/2021	Xylem Godwin	\$3,354.00	Pump Station 83 back up pump purchase
3/1/2021	Xylem Godwin	\$3,354.00	Pump Station 150 back up pump purchase

NOTE: This list is updated monthly. For further information please contact the Office of the Purchasing Agent.

**SOLE SOURCE AND EMERGENCY AUTHORIZATIONS
 FEBRUARY 2021**

Following is the list of sole source and emergency procurements that have been authorized by the Office of the Purchasing Agent.

Sole Source Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
2/1/2021	National Curriculum and Training Institute		Real Colors Training
2/4/2021	Mid-Atlantic Business Communications	\$22,909.58	Avaya products for Call Center
2/11/2021	Barbara Hamm Lee Sharing Info LLC	\$25,200.00	Facilitator for Equity Events and Meetings
2/11/2021	NC State University Veterinary Hospital	\$2,471.41	Specialized surgery for wing amputation
2/19/2021	Ocean Marine Industries	\$127,300.00	Diver Held Sonar System with ARIS Defender
2/19/2021	CPI/Guardian	\$3,875.00	Clearwater Packaging Guardian Board and Film
2/22/2021	Vehicles for Change	\$30,000.00	Transportation for VIEW participants
2/26/2021	Kwik Case	\$28,846.00	Media Security Cases

Emergency Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
2/4/2021	Anike Corporation	\$35,014.00	Demolition of Property
2/11/2021	Special Events Virginia	\$8,312.50	Covid-19 Vaccination Site Partitions
2/19/2021	Ronald Hallstrom	\$6,400.00	Veterinarian Services for NACC
2/26/2021	Bedford Heating & Cooling, Inc.	\$2,900.00	Well Water Pump

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**SOLE SOURCE AND EMERGENCY AUTHORIZATIONS
 JANUARY 2021**

Following is the list of sole source and emergency procurements that have been authorized by the Office of the Purchasing Agent.

Sole Source Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
1/7/2021	Sherwood Logan & Associates	\$4,966.00	Enduro Fiberglass Baffle Panels
1/7/2021	Sherwood Logan & Associates	\$2,398.00	Internal Valve Kit for Pump
1/13/2021	Accelerando	\$6,168.00	Software Maintenance
1/13/2021	Egnyte	\$2,400.00	Budget Repository System
1/13/2021	Ivek Corporation	\$2,775.00	Methadone Dispensing System Parts Repair & Calibration
1/19/2021	Rachel Ann Dine	\$6,300.00	Living Freely Mental Health Podcast
1/22/2021	MCCi LLC	\$125,386.40	Annual Maintenance Renewal for Laserfiche Software
1/28/2021	Fairlead	\$11,629.13	Non-Skid Replacement for SAFEBoat

Emergency Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
1/13/2021	Norva Plastics	\$1,800.00	COVID Plexiglass Shield Installation
1/19/2021	VA Beach SPCA	\$23,040.00	Sterilization Services

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**SOLE SOURCE AND EMERGENCY AUTHORIZATIONS
DECEMBER 2020**

Following is the list of sole source and emergency procurements that have been authorized by the Office of the Purchasing Agent.

Sole Source Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
12/3/2020	Control Technologies	\$109,070.00	Traffic Signal Video Detection System
12/7/2020	LexisNexis	\$17,345.64	Coplogic maintenance
12/10/2020	Intelligent Marking USA Inc.	\$11,500.00	Field marking robot lease
12/22/2020	Chaya Milchtein	\$3,500.00	Virtual events on automotive skills
12/22/2020	Henderson Products Inc.	\$2,217.43	Wiring kit for vehicles
12/22/2020	Stantec	\$3,000.00	RoadMatrix Pavement Management System maintenance

Emergency Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
12/3/2020	Norfolk Machine & Welding	\$63,979.00	Welding in Rhino Exhibit
12/9/2020	Rolyn	\$10,500.00	Clean up services for sewage spill
12/10/2020	Rolyn	\$1,800.00	Slover Library sewage leak
12/11/2020	Brenntag	\$832.00	Sodium Hydroxide
12/11/2020	Univar	\$714.00	Sodium Hydroxide
12/14/2020	Tyler Carmack	\$6,100.00	NACC Veterinary Services
12/14/2020	Chesapeake Humane Services	\$21,000.00	NACC Sterilization Surgeries
12/22/2020	Tyler Carmack	\$20,000.00	NACC Veterinary Medication and Medical Supplies

NOTE: This list is updated monthly. For further information please contact the Office of the Purchasing Agent.

**SOLE SOURCE AND EMERGENCY AUTHORIZATIONS
NOVEMBER 2020**

Following is the list of sole source and emergency procurements that have been authorized by the Office of the Purchasing Agent.

Sole Source Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
11/6/2020	Sherwood-Logan & Associates	\$31,652.00	Patterson Pump Parts
11/6/2020	Heyward Inc.	\$1,102.50	Polyblend Parts
11/13/2020	Globe Manufacturing	\$1,163.31	Turn out gear
11/17/2020	Jones and Bartlett, LLC	\$2,817.11	Fire Training Material
11/18/2020	Weyanoke Association	\$1,000.00	Native American Program Materials
11/19/2020	Kupferle John C. Foundry	\$15,875.00	Sampling Stations
11/23/2020	Miracle Recreation	\$2,312.11	Playground Equipment and Parts
11/24/2020	Tumbleweed Press, Inc.	\$4,000.00	Library e-Books

Emergency Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
11/11/2020	Hurricane Fence Company	\$16,332.00	Replacement of Gate

NOTE: This list is updated monthly. For further information please contact the Office of the Purchasing Agent.

**SOLE SOURCE AND EMERGENCY AUTHORIZATIONS
OCTOBER 2020**

Following is the list of sole source and emergency procurements that have been authorized by the Office of the Purchasing Agent.

Sole Source Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
10/9/2020	Jones and Bartlett, LLC	\$1,481.40	Fire-Rescue Training Materials for Recruits
10/22/2020	Siemens Industry	\$48,895.66	Upgrade to Chrystler Hall/Scope Fire Alarm System
10/23/2020	Lawrence Landscaping & Maintenance Services	\$53,298.00	Continuation of contract for Landscape Maintenance of City Facilities
10/23/2020	Electrical Equipment Company	\$0.00	Maintenance of Allen-Bradley products for water pumps
10/23/2020	Patriot Fire LLC	\$51,683.72	Fire Apparatus Repairs
10/27/2020	Eco-Counter	\$1,680.00	Pedestrian Counters on Elizabeth Trail
10/30/2020	Tencarva Machinery Company	\$24,796.86	ITT A-C Pump Parts
10/30/2020	Nexstar	\$28,000.00	Radio and Television Ads for Elder Abuse Program

Emergency Authorizations - None for October

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
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**SOLE SOURCE AND EMERGENCY AUTHORIZATIONS
SEPTEMBER 2020**

Following is the list of sole source and emergency procurements that have been authorized by the Office of the Purchasing Agent.

Sole Source Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
9/1/2020	Mid Atlantic Business Communications	\$3,061.68	Avaya phone equipment and supplies
9/2/2020	Economic Research Institute	\$0.00	Salary Assessor
9/2/2020	Stryker	\$24,712.50	Power-Cots Maintenance
9/8/2020	CherryRoad Technologies	\$100,000.00	Consulting Services for PeopleSoft
9/10/2020	PerkinElmer	\$7,212.00	Laboratory Instrument Services Repair for ICP-MS
9/12/2020	The Gun Shop	\$98,647.80	Ammunition for Norfolk Police Department
9/15/2020	Spok, Inc.	\$71,439.00	Professional Services/Support for IT Maintenance
9/16/2020	Barbara Hamm Lee/Sharing Info, LLC	\$82,500.00	St. Paul's Transformation Facilitator for St. Paul's Advisory Committee
9/24/2020	Tencarva Machinery Company	\$4,132.00	Seepex Pumps and Parts

Emergency Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
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NOTE: This list is updated monthly. For further information please contact the Office of the Purchasing Agent.

**SOLE SOURCE AND EMERGENCY AUTHORIZATIONS
AUGUST 2020**

Following is the list of sole source and emergency procurements that have been authorized by the Office of the Purchasing Agent.

Sole Source Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
8/6/2020	ID Networks	\$9,583.00	Software, Hardware Maintenance for IDS Criminal Livescan System
8/6/2020	Vast Data	\$8,976.00	Web Cemetery Plot Finding
8/12/2020	Priority Dispatch	\$21,600.00	System License Renewal
8/12/2020	Stryker	\$30,508.88	Power-LOAD Preventive Maintenance
8/14/2020	World Parking Solutions	\$215,800.00	Renewal Service Agreement for WPS PARCS
8/19/2020	Data Cloud Solutions	\$169,902.72	Real Estate Assessor Field Data Collection Software for Mass Appraisal Activities
8/25/2020	VDOT	\$18,000.00	VDOT-FHWA Review of NEPA documentation for St. Paul's Project
8/25/2020	Compliant Technologies	\$20,418.70	G.L.O.V.E. and shields
8/28/2020	Electrical Equipment Company	\$0.00	Software products and services

Emergency Authorizations

DATE	VENDOR	DOLLAR VALUE	DESCRIPTION OF GOODS/SERVICES
8/31/2020	Floy's Tree Service	\$5,500.00	Tree removal due to TS Isaias

NOTE: This list is updated monthly. For further information please contact the Office of the Purchasing Agent.



**SOLE SOURCE AND EMERGENCY AUTHORIZATIONS
JULY 2020**

SOLE SOURCE

Upon a determination in writing that there is only one source practicably available for that which is to be procured, a contract may be negotiated and awarded to that source without competitive sealed bidding or competitive negotiation, the City of Norfolk will post the determination electronically in compliance with the Virginia Public Procurement Act 2.2-4303 (E).

DATE	VENDOR	PRICE VALUE	GOODS/SERVICES
7/7/2020	Hallmark Youthcare	\$46,600.00	DHS Residential Treatment Program
7/28/2020	Renovo Pay	\$12,094.69	Software Maintenance for PayData Processing System

EMERGENCY

In case of an emergency, a written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. The public body shall issue a written notice stating that the contract is being awarded on an emergency basis, and identifying that which is being procured, the contractor selected, and the date on which the contract was or will be awarded in compliance with the Virginia Public Procurement Act 2.2-4303 (F).

DATE	VENDOR	PRICE VALUE	GOODS/SERVICES
7/14/2020	Chesapeake Controls	\$9,416.10	Failed RTU
7/27/2020	GEA Mechanical Equipment US, Inc.	\$29,909.22	Centrifuge repair

**Note: All Sole Source AND Emergency documents information will be updated monthly. Please contact the Purchasing Office for documents.*



**SOLE SOURCE AND EMERGENCY AUTHORIZATIONS
JUNE 2020**

SOLE SOURCE

Upon a determination in writing that there is only one source practicably available for that which is to be procured, a contract may be negotiated and awarded to that source without competitive sealed bidding or competitive negotiation, the City of Norfolk will post the determination electronically in compliance with the Virginia Public Procurement Act 2.2-4303 (E).

DATE	VENDOR	PRICE VALUE	GOODS/SERVICES
6/8/2020	World Book, Inc.	\$5,994.00	Digital and print books
6/12/2020	Sentara Medical Group	\$24,000.00	CARES hotel project
6/15/2020	Sentara Enterprise	\$24,000.00	COVID hotel project
6/23/2020	Action Target	\$30,000.00	Brass removal lead abatement firing range

EMERGENCY

In case of an emergency, a written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. The public body shall issue a written notice stating that the contract is being awarded on an emergency basis, and identifying that which is being procured, the contractor selected, and the date on which the contract was or will be awarded in compliance with the Virginia Public Procurement Act 2.2-4303 (F).

DATE	VENDOR	PRICE VALUE	GOODS/SERVICES
6/10/2020	GEA Mechanical US, Inc.	\$21,786.00	Centrifuge repair
6/12/2020	Tyco-Simplex	\$5,217.09	Replacement of panel main board

NOTE: This list is updated monthly. For further information please contact the Office of the Purchasing Agent.



**SOLE SOURCE AND EMERGENCY AUTHORIZATIONS
MAY 2020**

SOLE SOURCE

Upon a determination in writing that there is only one source practicably available for that which is to be procured, a contract may be negotiated and awarded to that source without competitive sealed bidding or competitive negotiation, the City of Norfolk will post the determination electronically in compliance with the Virginia Public Procurement Act 2.2-4303 (E).

DATE	VENDOR	PRICE VALUE	GOODS/SERVICES
5/1/2020	Virginia Supportive Housing	\$24,000.00	Staffing to support hotel project
5/6/2020	CPI Computer Projects of Illinois	\$3,600.00	Renewal Open Fox Messenger
5/27/2020	Corrections Counseling Inc	\$2,725.46	Moral Reconciliation Therapy online training & materials
5/27/2020	Flexus Cobol Tools	\$2,380.00	SP2 screen handling
5/27/2020	Smith Detection	\$11,283.32	Maintenance for body scanner
5/27/2020	The Planning Council	\$3,416.00	HIMS License Annual Maintenance
5/27/2020	Virginia Natural Gas	\$8,062.27	Natural gas line extension agreement

EMERGENCY

In case of an emergency, a written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. The public body shall issue a written notice stating that the contract is being awarded on an emergency basis, and identifying that which is being procured, the contractor selected, and the date on which the contract was or will be awarded in compliance with the Virginia Public Procurement Act 2.2-4303 (F).

DATE	VENDOR	PRICE VALUE	GOODS/SERVICES
5/1/2020	Power Mechanical Inc.	\$7,605.33	Repairs due to fire in School Administration Building
5/27/2020	Professional Heating & Cooling, Inc.	\$12,640.00	HVAC replacement IT server room

NOTE: This list is updated monthly. For further information please contact the Office of the Purchasing Agent.



**SOLE SOURCE AND EMERGENCY AUTHORIZATIONS
APRIL 2020**

SOLE SOURCE

Upon a determination in writing that there is only one source practicably available for that which is to be procured, a contract may be negotiated and awarded to that source without competitive sealed bidding or competitive negotiation, the City of Norfolk will post the determination electronically in compliance with the Virginia Public Procurement Act 2.2-4303 (E).

DATE	VENDOR	PRICE VALUE	GOODS/SERVICES
4/3/2020	TRT	\$5,151.00	Bus Tickets for clients
4/7/2020	Kronos	\$1,500.00	Event Maintenance Fee
4/10/2020	Sadler-Necamp Financial Solutions	\$12,050.00	NJDC Management System
4/23/2020	BFPE International	\$1,835.00	Provide extinguisher services to new building Provide IBIS BRASSTRAX station, hardware, installation and training to NPD
2/24/2020	Forensic Technology	\$189,065.00	

EMERGENCY

In case of an emergency, a written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. The public body shall issue a written notice stating that the contract is being awarded on an emergency basis, and identifying that which is being procured, the contractor selected, and the date on which the contract was or will be awarded in compliance with the Virginia Public Procurement Act 2.2-4303 (F).

DATE	VENDOR	PRICE VALUE	GOODS/SERVICES
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