



CIVIC FACILITIES COMMISSION MEETING MINUTES

DATE: April 22, 2019

TIME: 4:00pm

LOCATION: Scope Conference Room

ATTENDEES:

COMMISSIONERS: Suzy Allen, Dr. James Peterson, Abdul Aswad, Blake Cullen and Anne Phillips

STAFF: John Rhamstine, Rob Henson and Charlotte Reese

I. Opening: Suzy Allen

II. Discussion: Updates: John Rhamstine

- Symphony Letter
 - City Manager received a letter from Virginia Symphony asking for forgiveness of debt, and a plethora of other requests. Mr. Rhamstine will be drafting a response for the City Manager to review this week.
 - Opera Executive Director
 - Russell Allen will be leaving the Virginia Opera next year in June.
 - VAF Sales - SITW
 - VAF sales have been impacted by Something In The Water (SITW) Festival. Depending on the continuation of SITW Festival, we may have to adjust the timing of Tattoo dates.
 - State of the City Announcements
 - Norfolk Mayor Kenneth Alexander held the annual State of the City address on April 19th. The event was at The Main downtown. In a statement, the mayor said, “Norfolk is the driver of growth and competitiveness for Hampton Roads, the leading provider of higher paying jobs and higher education, a major international trade and transportation hub, and the center for arts and culture.” During his speech, Mayor Alexander said the plan for the Scope Arena is to create a new state-of-the-art arena. “We remain committed to re-envisioning the future of Scope, our region needs a new, state-of-the-art Arena. We are missing economic opportunities by not providing arts and events with a modern, high capacity

venue," Mayor Alexander said. He also said there has been a 31% reduction in violent crime since 2016.

– Broadway Subscribers now at 6,079.

➤ **Project Updates:**

- Scope Arena – Buttress cleaning RFP submitted to Purchasing. We will look into costs associated with making this an annual task.
- Scope Folding Chairs – Paperwork submitted to Purchasing to buy 3,000 new chairs for \$300K. This includes L-Row, risers and floor chairs.
- Scope Staging – Received purchasing approval to buy \$100K worth of additional *Staging Dimensions* staging which will double the stage size we can build, preventing need to rent.
- Attucks Banquet Chairs – Sample chair tested in the Attucks. We are obtaining paperwork to proceed with purchase.
- Scope Video Wall - Invitation for Bids (IFB) submitted to Purchasing for video wall between Gates 1/14.
- Scope Security Signage – Updated signage to be installed throughout complex reflecting new branding standards.
- Harrison Opera House main stage curtain is in need of replacement. Production department is getting three (3) quotes.
- Chrysler Hall lighting board has been replaced – staff were trained to operate the new board last week.

III. Financial Report:

➤ **Updates: Kimberly Bartlett**

- March 2019 Financials
- Handouts and reports were provided.

Meeting Adjourned: Approximately 4:49pm

Next Meeting:

- **When:** May 20th
- **Location:** Scope Conference Room
- **Time:** 4:00pm