



## CIVIC FACILITIES COMMISSION MEETING MINUTES

**DATE:** February 25, 2019

**TIME:** 4:00pm

**LOCATION:** Scope Conference Room

**ATTENDEES:**

**COMMISSIONERS:** Suzy Allen, Dr. James Peterson and Blake Cullen

**STAFF:** John Rhamstine, James Rogers, Kimberly Bartlett and Christine Rucker

**PRESENTER:** Donna Phaneuf

**I. Opening:** John Rhamstine

**II. Discussion: Updates: John Rhamstine**

- Introduction of James Rogers
  - James Rogers has replaced Wynter Benda as DCFAE Deputy City Manager. Mr. Benda will continue to be involved in some ways; however, Mr. Rogers is the primary day-to-day point of contact. Mr. Rogers previously served as the director of Neighborhood Development.
- Presentation by Donna Phaneuf of VIA Design
  - VIA Designs was hired by the City to envision Chrysler Hall renovations, Virginia Symphony Orchestra rehearsal space and changes to Scope Plaza. Mrs. Phaneuf provided a synopsis of the presentation to City Council during last week's retreat, which included a thorough presentation of four different site proposals.
  - Members discussed the proposed site plans with VIA Designs.
- MEAC Next Month
  - MEAC is excited to be back at Scope. An RFP is expected to go out next year for the years 2022 to 2024. This year's events begin on March 11<sup>th</sup>. Suzy Allen encourages members to attend the Mayor's Reception at Granby Theatre on Thursday, March 14<sup>th</sup> from 4:30pm to 6:30pm.
- Admirals' Status
  - Admirals continue to struggle at the gate. They let a number of full-time staff go last month. We hope to have updated information at the next Commission meeting.

### **III. Financial Report:**

#### **➤ Updates: Kimberly Bartlett**

- Numbers are slightly lower than last year's because this year's Broadway week is split in half. Fewer Admirals games and a decrease in attendance numbers affect the ticket, food and beverage, etc. revenue. Overall, we are above average for this time of year and the large upcoming shows will bring more revenue.
- Mr. Rhamstine provided an explanation of the aging receivables.

**Meeting Adjourned:** Approximately 5:02pm

#### **Next Meeting:**

- **When:** March 18<sup>th</sup>
- **Location:** Scope Conference Room
- **Time:** 4:00pm