



City of Norfolk

CIVIC FACILITIES COMMISSION MEETING AGENDA April 22, 2019

I.	Welcome
II.	Approval of Minutes
III.	<p>Director Updates:</p> <ul style="list-style-type: none">➤ Symphony Letter➤ Opera Executive Director➤ Stage Company Capital Plan➤ VAF Sales – SITW Festival➤ State of the City Announcements➤ Broadway Subscriptions Now at 6,008 <p>Project Updates:</p> <ul style="list-style-type: none">➤ Scope Arena – Buttress cleaning RFP submitted to purchasing. We will look into costs associated with making this an annual task.➤ Scope Folding Chairs – Paperwork submitted to purchasing to buy 3,000 new chairs for 300K. This includes L-Row, risers and floor chairs. \$300K➤ Scope Staging – Received purchasing approval to buy \$100K worth of additional <i>Staging Dimensions</i> staging which will double the stage size we can build, preventing need to rent.➤ Attucks Banquet Chairs – Sample chair tested in the Attucks. We are obtaining paperwork to proceed with purchase.➤ Scope Video Wall - Invitation for Bids (IFB) submitted to purchasing for video wall between Gates 1/14.➤ Scope Security Signage – Updated signage to be installed throughout complex reflecting new branding standards.➤ Harrison Opera House main stage curtain is in need of replacement – Production department is getting three (3) quotes.➤ Chrysler Hall lighting board has been replaced – staff were trained to operate the new board last week.
IV.	Financial Report:
V.	Old Business:
VI.	New Business:
VII.	Adjournment

Next Meeting: Monday, May 20, 2019 at 4:00pm – Scope Conference Room